



WEST SPRINGS SCHOOL COUNCIL (WSSC) MEETING

Thursday, September 17, 2026 @ 6:30 PM

at West Springs School and via MS Teams

EXECUTIVE ATTENDEES

Katherine Rubin – Council Chair

Susan Westgate – WSS Principal

Jyotika Garvie – Council Vice-Chair

Leah MacMillan – WSS Vice-Principal

Lefteris (Larry) Apostolidis – Council Treasurer

Irina Lucyshyn – Council Secretary

A. Welcome and Introductions (6:32 pm) – Katherine R. called the meeting to order and introduced the 2026-27 executives for WSSC and WSSDA.

B. Approval of [Agenda](#) – motion moved by Eryn C., seconded by Loriel A. Motion carried. Approved.

C. Approval of [Previous Meeting Minutes](#) – no objections or corrections brought forward regarding the minutes of the June 4th, 2026 meeting. Approved.

D. Administration Report – Susan Westgate and Leah MacMillan

- Land Acknowledgement – Leah M.
- Classroom Complexity Team (CCT). The Team will help with:
 - Inclusive instructional strategies
 - Classroom organization and differentiation
 - Targeted support in high-complexity classrooms
 - Building staff capacity to respond to diverse learner needs (Professional Learning for teachers and working with centrally-based CBE Inclusive Education Team)
 - Our CCT teacher is Ms. McKenzie. Our CCT EAs are Ms Peppink and Ms Sherin.
- Enrolment Update:
 - Currently the school is at 545 students. This is below our projections of 565.
 - Our enrolment numbers were not high enough to support all of the teaching positions we started the year with, so one of the teaching positions had to be surplus.
 - In order to protect class sizes, the decision was made to eliminate the resource position instead. Otherwise, one whole class would need to be collapsed, and the students distributed among the other 4 classes.
 - **Q:** Will the school now go off the lottery status, as it's perhaps dissuading parents from applying? **A:** Absolutely, Corporate Planning at CBE are in charge of the lottery, and it's up to them to make the recommendation to remove lottery status. This will be looked at around December – January.
 - Due to West Springs being funded centrally for the CCT team, we were able to keep the same 4 EAs for the last 4 years, and two of them saw their hours increased to 30/week. Was that not



the case, we would have likely lost two EAs, as the per-student funding stayed the same while the costs increase.

- Principal Westgate introduced the certificated teaching staff for 2026-27 for each grade, as well as new to WSS staff.
- There was supposed to be a Legislative Update regarding Bill 25, however, no information was received by the date of the meeting. Stay tuned!
- Proposed Residency – Leah Cathleen with ArtFelt Studio – wool/felt artist. There will be two sessions with the artist who supplies all materials and staff to teach artmaking with felt. The approval for this residency will be proposed during the October budget meeting. More information at www.artfeltstudio.com.

E. Council Updates and Business for Discussion – Katherine R.

- Every year, WSSC gets a \$500 grant from Alberta School Council Association for parent education opportunities, and the funds are usually used to host speaker nights. Last year the event was a screening of the movie Screenagers and the year before was a presentation by a registered nutritionist. We need ideas for this year – please contact the School Council!
- Teacher Appreciation – usually we order Subway for teachers on Open House/Meet the Teachers Night. The Council will provide food for staff at parent/teacher conferences and at the end-of-year luncheon.
- Memory Books – will be distributed at Meet the Teacher night and delivered to the classrooms. There will be a few available to purchase for \$25 cash – first come, first serve. West Ridge will distribute the books to last year's Grade 4s. Thank you to Pia Figueroa for designing the yearbook.

F. WSSDA Update – Eryn C.

- WSSDA fundraises to enhance experiences for all students and to add resources that enrich curriculum.
- The main reminder is to make sure that parents are subscribed to receive WSSDA emails/messages, as they contain information on fundraisers, fun lunches, Halloween Howler, etc. The school cannot send out these, so parents must opt in with WSSDA. Link below:



- Join WSSDA on October 22 right after WSSC meeting for the 2026-27 budget meeting.



G. Upcoming Events

- Halloween Howler – October 29, 6-8 pm
- Tickets will be sold through Healthy Hunger
- Volunteers needed

H. Council Meeting Dates

2026/2027 Council Meeting Dates

Month	Council Meeting
September	17-Sep-26
October	22-Oct-26 (Budget)
November	-
December	03-Dec-26
January	21-Jan-27
February	-
March	04-Mar-27
April	08-Apr-27
May	06-May-27 (AGM)
June	03-Jun-27

- ▶ September and October Meetings will be In-Person and Online via Teams
- ▶ All Council meetings begin at 18:30, except the Budget Meeting and AGM at 18:00

I. **Motion to adjourn the meeting.** Moved by Eryn C., seconded by Jen L. Motion Carried.

Maeting adjourned at 7:29 pm.