



WEST SPRINGS SCHOOL COUNCIL (WSSC)

ANNUAL GENERAL MEETING

Thursday May 14, 2026 @ 6:00 PM

via MS Teams

EXECUTIVE ATTENDEES

Katherine Rubin – Council Chair

Matthew Lowe – Acting WSS Principal

Lori Anderson – Council Vice-Chair

Leah MacMillan – WSS Vice-Principal

Lefteris Apostolidis – Council Treasurer

Irina Lucyshyn – Council Secretary

A. Welcome and Introductions (6:05 pm) – Katherine R. called the meeting to order.

B. Approval of [Agenda](#) – motion moved by Eryn C., seconded by Cat van D. Carried.

C. Approval of [Previous AGM Minutes](#) – motion moved by Taylor K., seconded by Eryn C. Carried.

D. Administration Report and School Updates – Matthew L. and Leah M.

- Land Acknowledgement
- Matthew Lowe has been Acting Principal for about a month now and his contract has been extended till at least end of May. Mrs. Westgate indicated she was hoping to return before the school year-end.
- Resource Allocation Method (RAM): 564 students currently registered for the Fall. 35 less students than 2025/26. RAM allocation is 27 teachers and 1 CCT teacher, 4 Educational Assistants, 9 Lunch Supervisors, 2 office staff. Regarding the new AB Education announcement – will wait for more information on any additional support, as this would be added in the Fall. Mr. Vooys will be going back to 1.0 FTE, Mrs. Wright and Mr. Choate will each continue at 1.0 FTE.
- Kindergarten: will return to AM and PM configuration (2 classrooms each for AM and PM with 21-22 students per class). There are currently 86 students registered – 63 requested AM, 19 – PM and 4 did not respond. The draw for AM/PM designations will take place on May 15th and parents will be notified on May 20th.
- On the Horizon
 - May 28 – Welcome to Kindergarten at 5:30 pm
 - May 29 – Volunteer Tea 11:30 am – 12:30 pm
 - Jun 4 – School Council Meeting at 6:30 pm – via MS Teams only
 - Jun 22 – Sports Day. Rain out day is June 24th
 - Jun 25 – Report cards are available on Power School



- Kindergarten sharing 2025-26: Our Kindergarten classes regularly explore the nearby wetlands and go on community walks to extend our learning beyond the classroom. Through these experiences, students connect with both social studies and science by recognizing familiar places in the community, exploring needs and wants, using their five sense to observe environments, noticing changes over time, learning how animals move, and discussing ways to respect and protect nature, including understanding the connections First Nations, Metis and Inuit communities have with the land. During our outdoor explorations, students develop many questions and wonder about what exists above and below the ground. This curiosity sparked a class-wide inquiry through discussion, observation and hands-on learning experiences.

E. Council Chair Year-End Summary – Katherine R.

- WSSC supported a number of community building activities (parent night – screening of Screenagers, School yearbook, Spirit Days/Fun Lunches, Kindergarten Orientation, food and snacks for September Meet & Greet event, etc.)
- Parent-focused activities included monthly Council meetings, meeting with Admin, discussions on student learning (school budget, staffing, student enrolment, student assessment and reporting, etc.), upcoming events and school updates, COSC and ASCA meetings and community engagement regarding parking and traffic safety.
- Gratitude and Appreciation activities (WSS t-shirts for staff, teachers' meals during 1st student conference, funding for Grade 4 farewell and treats for Sports Day, etc.)
- Open volunteer positions – communications coordinator to attend ASCA and COSC meetings, memory book support and event assistance

F. Treasurer's Report – Katherine R. for Larry A.

Unaudited Financials January 1, 2025 to December 31, 2025

FINANCIAL STATEMENT			
WEST SPRINGS SCHOOL COUNCIL			
For the year Jan 1, 2025 - Dec 31, 2025			
STATEMENT OF NET ASSETS			
Assets	2025	2024	
General Bank Account	\$ 819.22	\$ 1,655.87	
ASCE Grant (2025/2026 School Year)	\$ 918.00	\$ -	
Total Assets	\$ 1,737.22	\$ 1,655.87	
Liabilities			
Accounts Payable	\$ -	\$ -	
ASCE Grant (Must be Returned if Unused)	\$ 918.00	\$ -	
Total Liabilities	\$ 918.00	\$ -	
STATEMENT OF ACTIVITIES & CHANGES IN NET ASSETS			
Income			
WSSDA Donation	\$ 2,500.00	\$ 2,000.00	
Memory Book Revenue	\$ 349.00	\$ 225.00	
ASCE Grant (Portion Used)	\$ 500.00	\$ 500.00	
Total Income	\$ 3,349.00	\$ 2,725.00	
Disbursements			
Admin	\$ 96.95	\$ 25.00	
Angel Fund	\$ 76.10	\$ -	
School Maintenance	\$ 525.00	\$ -	
Grade 4 Farewell	\$ 1,460.37	\$ 1,298.98	
Teachers Gratitude	\$ 1,211.07	\$ 1,683.38	
Speaker Nights (includes ASCE grant)	\$ 600.00	\$ 500.00	
Kindergarten Orientation	\$ -	\$ -	
Back to School Events	\$ 132.21	\$ 235.77	
Holiday Snacks	\$ -	\$ -	
Sports Day Snacks	\$ 83.95	\$ 188.91	
Total Disbursements	\$ 4,185.65	\$ 3,932.04	
Excess of Revenue over expenditures	-\$ 836.65	-\$ 1,207.04	
Net assets, beginning of period	\$ 1,655.87	\$ 2,862.91	
Net Assets end of period	819.22	\$ 1,655.87	
Check	\$ -	\$ -	



Budget to Actuals September 1, 2025 to April 15, 2026

WSSC 2025-2026 Budget to Actuals				
For the period September 1, 2025 to August 30, 2026				
Open Book Balance (September 1, 2025)			\$1,428.54	\$1,428.54
Revenue			Budget 2025/2026	Actuals to April 17, 2026
WSSDA Donations			\$1,500.00	\$1,500.00
Alberta School Council Engagement (ASCE) Grant			\$918.00	\$918.00
Memory Book			\$1,943.52	\$2,475.37
Total Revenue			\$4,361.52	\$4,893.37
Expenses				
Admin			-\$120.00	\$0.00
Angel Fund			-\$100.00	\$0.00
School Maintenance			\$0.00	\$0.00
Grade 4 Farewell - \$12/gr. 4 Student			-\$1,700.00	\$0.00
Teacher Gratitude			-\$1,500.00	-\$947.52
Speaker Nights (Includes ASCE grant)			-\$918.00	-\$957.56
Kindergarten Orientation			\$0.00	\$0.00
Back to School Events			-\$250.00	-\$132.21
Holiday Snacks			\$0.00	\$0.00
Sports Day Snacks			-\$250.00	\$0.00
Total Expenses			-\$4,838.00	-\$2,037.29
Net Expenses			-\$476.48	\$2,856.08
Ending Book Balance			\$952.06	\$4,284.62

G. New Business

- **Resignation of WSSC Executives:**

- Katherine Rubin
- Lorie Anderson
- Lefteris Apostolidis
- Irina Lucyshyn

- **Election of WSSC Executives:**

The process for the Election was outlined prior to the new Executive being acclaimed/elected. It was noted that if anyone was interested in a position, they could identify themselves as each position was announced. For any position with only one nominee, the nominee would be acclaimed. For any position with more than one nominee, the nominees would be required provide a one-minute speech about themselves. This would be followed by a secret ballot.

Motion: To Elect the WSSC Executives as presented above.

- Katherine Rubin – Incumbent – WSSC Chair. Moved by Lorie A., seconded by Cat van D.
- Jyotika Garvie – Nominee - WSSC Vice-Chair. Moved by Lorie A., seconded by Cat van D.
- Lefteris Apostolidis – Incumbent - WSSC Treasurer. Moved by Cat van D., seconded by Taylor K.
- Irina Lucyshyn – Incumbent - WSSC Secretary. Moved by Cat van D., seconded by Taylor K.

None Opposed. Elected as presented.

H. Next School Council Meeting – June 4 @ 6:30 pm via MS Teams.

I. Motion to adjourn the meeting. Moved by Lorie A., seconded by Eryn C.

Adjourned at 6:40 pm.